

SKILL ACQUISITION CHECKLIST

Area Program:			Initials:
QUALITY ASSURANCE CHECKPOINT	Yes	No	Comments
1. Teaching relates to the Plans for the Future			
2. Goals and objectives			
Observable			
Measurable			
Specific			
Individualized			
3. Required components			
Skill			
Condition			
Accuracy criterion			
Reliability criterion			
4. Necessary info included in the methodology			
Where skill is to be taught			
Teaching methods			
Skill generalized			
Reinforcement supports			
Schedules			
Materials			
Data collection			
Teaching plan for unsuccessful session			
Approved by Supervisor			
5. Is methodology revised as needed			
6. Skill taught as scheduled			
7. Documentation			
Initials authenticated			
Per methodology			
Signature	Initials	Position	Date